

Building and Property Usage Guidelines/Protocols

The following guidelines and protocols were created by our protocol team. If you are wanting to use the church building or property, please refer to these guidelines/protocols to help you as you prepare to gather on the church grounds. To clarify, you do not have to come up with your own protocols, all protocols have been set and are for your use when using or gathering on the church property inside and outside.

*If usage of the building involves both adults and children or both adults and teens, etc., please use guidelines for all present.

Building and Property Usage Where Adults* are Present:

*50 or less of those mature enough to be able to do protocols as there are no staff, ushers, etc. to help with protocols

- Wash hands regularly and use hand sanitizer
- Wear masks while moving around indoors, but feel the freedom to remove your mask when seated
- For seating, please allow for 6 feet of space between meeting attendees
- If at all possible, food should not be served. If necessary, pre-packaged food is desired
- Disinfect all items, tables, and anything else used when done

Building and Property Usage Where Teens (youth) and College Students are Present:

Attendance Principles:

- Students and leaders who have been in COVID-19 hotspots should not come for 14 days or until personally tested with negative results.
- Students and leaders feeling sick or experiencing any symptoms should not come and are encouraged to take temperature readings at home for verification of health.
- Students and leaders who have come in contact with a COVID-19 positive person should not attend for 14 days or until personally tested with negative result.

Indoor Meetings:

- Hand sanitizer will be offered to students and leaders when entering & leaving the building.
- All commonly touched surfaces of rooms will be cleaned and disinfected.
- Masks
 - Students and leaders will wear masks while moving in the building.
 - Students and leaders will be able to take masks off when seated and able to practice social distancing.
- Distancing
 - Students and leaders will be kept socially distanced at 6 feet apart while sitting.
 - Rooms will be laid out to be able to adhere to adequate social distancing.
- Prepackaged food may be given out but students and leaders must bring their own drinks.

Outdoor Meetings:

- Outdoor meetings will follow all protocols of indoor meetings except masks will not be required and sanitizer will not be offered.

Activities:

- Certain activities will be allowed as they meet all the following protocols.
 - 6 foot social distancing from all non-direct family members is maintained.
 - All commonly touched surfaces will be regularly disinfected during use.
 - Prepackaged food may be used but students will bring their own drinks.
 - Must meet and follow the IHSA guidelines for sports and be the same or of a like type in function to the sports they have labeled as “low” risk.

Building and Property Usage Where Children (birth to 5th grade) are Present:

Before Service/Activity:

- All areas of rooms will be cleaned and disinfected.
- Teachers (when childcare is being provided) will be encouraged to decline to serve if not feeling well or experiencing any symptom of sickness.

After Service/Activity:

- Only one adult will be able to pick up children in order to minimize the number of people waiting.
- All toys will be wiped down. All surfaces (tables, counters, doorknobs, chairs, general items) will be wiped down and disinfected.

During Service/Activity:

- Masks (Children over the age of 2 will wear masks. Children 2 and younger are not required to wear a mask, but their parents can decide what is best individually for their children)
 - Children will wear masks while moving in building.
 - Children will be able to take masks off in rooms where six-foot distancing is possible.
 - Teachers & leaders (for church services) will wear masks when not able to maintain a six-foot distance.
 - Parents will need to wear masks for drop-offs/pick-up.
- Distancing
 - Children will be kept socially distanced as much as is possible.
 - Rooms will be laid out to be able to adhere to adequate social distancing.
- Hygiene
 - No food or snack will be served. Child may bring a cup for drinking that is properly labeled, but it will need to remain in bag and only made available when needed. Any bottles for children will need to be labeled and will be kept by leaders when not needed.
 - All supplies for kids will be kept separate and labeled individually for each child.
 - Teachers & Leaders will sanitize hands after each direct contact with a child.
 - Hand sanitizer stations will be available for families when leaving & entering.
 - Hand sanitizer will be available when needed.